

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
580 Opportunity Way
LaGrange, Ohio 44050

WORK SESSION

October 5, 2023

6:30 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield____; Sturgill____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield____; Sturgill____;

III. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Special Meeting on Wednesday, September 13, 2023 and the Regular Meeting on Monday, September 18, 2023. The minutes were distributed as required by law and, shall be approved as presented.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield____; Sturgill____;

IV. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

(Discussion of Agenda Items only) *In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting.*

B. COMMENTS/CONCERNS

Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

C. INPUT FROM STAFF

D. BOARD FEEDBACK/INPUT ON STRATEGIC PLANNING

E. PRESCHOOL DISCUSSION

F. RELEASED TIME FOR RELIGIOUS INSTRUCTION POLICY DISCUSSION

V. FINANCIAL REPORT BY TREASURER/CFO

A. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
09/11/23	07/20/23	96372	69143	1ST QTR TUITION SEPARATE FACILITY	INSIGHT BEHAVIORAL CONSULTING	\$ 10,088.75
09/22/23	09/14/23	96378	69132	TUITION SEPARATE FACILITY	EDUCATIONAL SERVICE CENTER OF NORTHEAST OHIO	\$ 21,702.00

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

VI. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. EMPLOY KHS PBIS TEAM

The Superintendent recommends employing the following individuals as members of the KHS PBIS Team on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement for the 2023-2024 school year to be paid from Title IV Funds:

- a. Kari Dove
- b. Ashley Hartman

2. EMPLOY 2023-2024 KEY CARE TUTORS

The Superintendent recommends employment of the following individuals as Key Care Tutor for the 2023-2024 school year as well as the summer, at \$22.00, per time sheet, on an as needed basis.

- a. Alexandra Cores
- b. Erin Elizabeth Strang

3. EMPLOY CLASSIFIED SUBSTITUTES

The Superintendent recommends employment of the following 2023-2024 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Dawn Fievet
 - Cafeteria - \$12.57/hr.
 - Monitor - \$11.93/hr.
 - Paraprofessional – Special Needs - \$11.93/hr.
- b. Reginal Hetsler
 - Bus Driver - \$16.04/hr.
- c. Elizabeth Masavage
 - Cafeteria - \$12.57/hr.

4. EMPLOY 2023-2024 CERTIFICATED TUTOR

The Superintendent recommends employment of the following individual on a limited one (1) year contract commencing with the 2023-2024 school year, subject to completion of all state and local requirements, at tutor rate per the KLEA Negotiated Agreement, per time sheet, not to exceed 150 days, for the building and hours as listed:

- a. Matthew Ferraton – KMS 5.25 hours per day effective 10/2/2023

5. APPROVE CERTIFICATED TUTORS EXTENDED TIME

The Superintendent recommends employing the following certificated tutor for extended time on an as needed basis, at tutor rate per the KLEA Negotiated Agreement for the 2023-2024 school year, per time sheet.

- a. Matthew Ferraton

6. EMPLOY 2023-2024 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2023-2024 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Andrew Gibson – Head Varsity Girls’ Golf – Step 1 - \$2,793.70
- b. Scot Pataky – Head Seventh Football – Step 7 - \$4,190.55
- c. Kari Dove – Winter Faculty Manager – Step 7 - \$1,396.85
- d. Taylor Stefan – Head Freshman Girls’ Basketball – Step 2 - \$3,192.80
- e. Dennis Bartlett - Head 8th Grade Girls’ Basketball – Step 7 - \$4,190.55
- f. Christopher Vondruska – Head Varsity Wrestling - Step 7 - \$7,383.35
- g. Andrew Hoch – Junior Varsity Wrestling – Step 3 - \$3,591.90
- h. James Pycraft Jr. – Assistant Middle School Wrestling - Step 7 - \$3,791.45
- i. Ashley Hartman –Varsity Cheerleader Advisor – Winter – Step 3 - \$1,995.50
- j. Kristin Burden – Ticket Taker - \$20.00 Per Game
- k. Tracy Clarico – Ticket Taker - \$20.00 Per Game
- l. Amanda Goran – Ticket Taker - \$20.00 Per Game
- m. Terri Helbig – Ticket Taker - \$20.00 Per Game
- n. Alexis Kaczay – Ticket Taker - \$20.00 Per Game
- o. Leanne Miller – Ticket Taker - \$20.00 Per Game
- p. Stephen Ody – Ticket Taker - \$20.00 Per Game
- q. Amy Shepherd – Ticket Taker - \$20.00 Per Game
- r. Staci Rapson – Outdoor Learning Camp - \$100.00
- s. Donna Smith – Outdoor Learning Camp - \$100.00
- t. Anita Cutler – Outdoor Learning Camp - \$300.00
- u. Kathryn Dillen – Outdoor Learning Camp - \$300.00
- v. Suzanne Healy – Outdoor Learning Camp - \$300.00
- w. Anne Paulchell – Outdoor Learning Camp - \$300.00
- x. Jennifer Wooten – Outdoor Learning Camp - \$300.00

7. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2023-2024 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Thomas Moran – Bowling
- b. Chad Elliott – Boys’ Basketball
- c. Shannon Heffernan – Dance
- d. Luke Forthofer – Girls’ Basketball

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Stang____; Wakefield ____; Sturgill____;

VII. OTHER BUSINESS

A. APPROVE SCHOOL PANTRY DISTRIBUTION SITE

ACKNOWLEDGEMENT AGREEMENT WITH THE EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the School Pantry Program Distribution Site Acknowledgement Agreement with the Educational Service Center of Lorain County as presented.

B. APPROVE KEYSTONE EMPOWERS YOU (KEY) MOU

The Superintendent recommends approving the Memorandum of Understanding between Lorain County Public Health, Elyria Public Library, Keystone Local School District, Keystone Pointe, LaGrange Global Methodist Church, LaGrange Township, Penfield Township, United Way of Greater Lorain County, and the Village of LaGrange as presented.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Stang____; Wakefield ____; Sturgill____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings – @ 6:00 p.m.

1. Monday October 16, 2023 – Regular Meeting - KHS Conference Room
2. Monday, November 20, 2023–Regular Meeting - KHS Conference Room
3. Monday, December 11, 2023 – Regular Meeting - KHS Conference Room

B. Policies and Regulations – First Reading

1. District Chicken Coop and run
2. BDDG
3. IGAC
4. IGCH
5. IGDJA
6. IGDJA-E
7. IND/INDA
8. JED
9. JHG
- 10.LEC
- 11.LEC-R

C. Policies and Regulations – Second Reading

1. EBC
2. EFH
3. IGAE
4. IGCH-R
5. JFCK

VIII. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Jennifer Maiden: Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Board Policy, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison, Building & Grounds
6. Patricia Wakefield: Board Policy, Legislative Liaison & Wellness

C. COMMENTS/CONCERNS

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

IX. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and

- B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

X. ADJOURNMENT

Moved by _____, second by _____ to adjourn the work session.
(Time: _____)

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;